

NOTICE FOR INVITING EXPRESSION OF INTEREST (EOI)

From

PARTY SUPPLIERS and CATERING EQUIPMENT

I. Introduction

From 3rd – 7th November 2015, **North East Slow Food and Agrobiodiversity Society (NESFAS)** and **Slow Food International** with the support and under the aegis of the **Government of Meghalaya**, Department of Agriculture and at least 40 local communities will be organizing the **Indigenous Terra Madre conference (ITM 2015)** - an international gathering of more than 70 to 100 indigenous communities from around the world in Shillong. The theme of the ITM 2015 will be - The Future We Want: Indigenous Perspectives and Actions.

ITM 2015 will gather indigenous food communities working with the Indigenous Partnership, Slow Food International, UN Agencies and other global supporters to showcase their traditional knowledge, evolving skills and sustainable practices that safeguard natural resources and contribute to a resilient food system that promotes a more humane future for a diverse world. ITM 2015 will be a platform for these food communities to interact and engage with scientists and policymakers as they reflect on the theme, ***The Future We Want: Indigenous Perspectives and Actions.***

II. Notice of Invitation

The ITM 2015 will focus on sharing culinary and gastronomic knowledge through taste workshops, collaborative kitchens, food stalls, skill workshops, etc. These proceedings will require well equipped kitchens stocked with relevant utensils and equipment.

NESFAS invites an Expression of Interest (EOI) from reputed and reliable Party Suppliers and Catering equipment Suppliers to submit proposals for rental/hire of various utensils and accessories that support kitchens at various venues and dates at the ITM 2015. The broad scope of equipment hiring/rentals is the ability to provide utensils and other kitchen accessories, suffice to cater to 100 people per hour.

DATE	Equipment Required at	Location
4 th November, 2015	<ul style="list-style-type: none">• Taste Workshops• Food Stalls	<ul style="list-style-type: none">• Convention Centre, NEHU• Cultural Centre, NEHU
5 th November 2015	<ul style="list-style-type: none">• Taste Workshops• Food Stalls	<ul style="list-style-type: none">• Convention Centre, NEHU• Cultural Centre, NEHU
7 th November 2015	<ul style="list-style-type: none">• ITM Kitchen• Taste Workshops• Food Stalls	<ul style="list-style-type: none">• Mawphlang• Mawphlang• Mawphlang

The interested and eligible parties may send the application along with their complete profile/credentials and equipment list to the address given below by mail or post. Detailed scope of work will be intimated to the shortlisted companies. **Last date to submit EoIs 6th October, 2015**

III. Eligibility criterion for catering:

- **Should be able transport equipment to the venues in Shillong**
- **Utensils must not be damaged and should be well maintained**
- **Equipment must be efficient to cater to meet the needs of 80 - 100 people during a service**

- **Should provide manpower for setup, functioning and maintenance of the equipment**
- **Should be able to provide a wide range of kitchen accessories from basic support (burners, chulas, etc) to cooking support like (utensils, spoons, etc) and other supplementary accessories (Workstations, dustbins, etc)**
- **Should be deemed competent to take part in the EoI process as per the legal requirements of the district administration or any other competent authority.**

*Please note that the above mentioned criterion is only for the authentication of the interested party/s and will have no consequence on the final tender process to follow soon.

IV. Issue and Receipt of Expression of Interest

All interested parties may submit proposals along with their product / equipment list. Interested and eligible parties may send the application along with their complete profile/credentials and equipment list to the address given below by mail or post.

The acceptance of EOI supported with relevant documents for the above mentioned criteria is to be submitted in soft/hard copy in sealed cover **on or before 3 PM on Tuesday, 6th October 2015** to the following address:

North East Slow Food & Agrobiodiversity Society, Kerie Ville, Arbuthnott Road, Laitumkhrach, Shillong – 793003, Meghalaya

V. Evaluation Criteria

1. Short listing based on the eligibility criteria of receipt of EOI
2. Tender for RFP will be open on a pre-decided date and will be informed in advance to the 'qualified' interested parties to present their proposal
3. Qualified Caterers post the EOI acceptance will be invited for an elaborate briefing session.

VI. Contact Details

In case of any clarification please contact:

Mr. Rahul Antao

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