



Tender Invitation Letter

Request: Invitation for Tender for the Provision of Computer Systems

On behalf of North East Slow Food and Agrobiodiversity Society (hereafter referred to as NESFAS), the Executive Director invites you to submit a tender in relation to provision of Computer Systems as mentioned below:

Table 1: Required computer systems

S. No	Particulars	Preferred specifications or model
1	1 Desktop	CPU: Ryzen 5950x Power supply: 750 W Monitor: 31.5 inch (80.01cm) Ultra HD 4k, min 120 Hz RAM: Ryzen compatible, 3200 mghz 32 GB SSD: 1TB HDD: 2TB Graphics: Nvidia 3070 Cooler: AIO (Liquid Cooling) Motherboard: Ryzen compatible Mouse and keyboard (wired) UPS OS: Windows 10- Professional *Warranty: 3 years on site *Additional requirement: Software installation- Photoshop, Premiere Pro, InDesign, Lightroom, MS Office- Home & Business, FL Studio)
2	3 External Hard drive	1 TB
3	2 Laptops	10 th Generation i3 or i5, 8 GB RAM, 15.6 or 14 inches monitor, storage 1TB OS: Windows 10- Home MS Office: Basic * Warranty 1 year, on site



Address: C/o Executive Director,
North East Slow Food & Agrobiodiversity Society
Kerie Ville, Arbuthnott Road, Laitumkhrah,
Shillong 793003,
Meghalaya,
India.

Email: infonesfas@gmail.com

Contact No: 9856800587

Last date for submission of Quotations: 21 April 2021

Terms & Conditions:

- 1) Interested firm may submit their proposals to NESFAS office, Laitumkhrah (address as mentioned above) or via email provided above. NESFAS Procurement Committee will evaluate the proposal.
- 2) The Proposal amongst others may ideally contain Profile of the Firm, copy of Registration certificate in case of registered firm.
- 3) In case, interaction is required, the same will be held in the NESFAS office, Shillong in the above mentioned address and the firms attending the interaction session would however do so at their own cost.
- 4) Once a proposal/quotation is received before the due date and time, NESFAS will:
 - Log the receipt of the proposal and the business information.
 - Review all proposals and disqualify any non-responsive ones and retain the business details on file with a note indicating disqualification.
 - Inform respondents within 15 business days of the evaluation decision being made.

NESFAS reserves the right:

1. To accept any or reject all proposals, without incurring any liability to the affected respondents or any obligation to inform the affected respondents on the grounds for NESFAS'S actions prior to contract award, and
2. To negotiate - with respondents invited to negotiate- the proposed technical approach and the proposed price based on the respondents proposal.



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Validity of Quotations/Tender: The tender shall be valid for at least 2 months from the date of the tender.